

Oral Presentation Grading Rubric

Name(s): \_\_\_\_\_

	4 - Exceptional	3 - Good	2 - Acceptable	1 - Poor	Speaker Score		
<b>Nonverbal Skills</b>					<b>1</b>	<b>2</b>	<b>3</b>
<b>Eye Contact</b>	Holds attention of entire audience with the use of direct eye contact, seldom looking at notes or slides	Consistent use of direct eye contact with audience, returns to notes often	Most of speech read from notes with occasional eye contact	No eye contact with audience, entire report read from notes			
<b>Body Language</b>	Movements seem fluid and help the audience visualize	Made movements or gestures that enhance articulation	Very little movement or descriptive gestures	No movement or descriptive gestures			
<b>Poise</b>	Displays relaxed, confident nature about self with no mistakes	Makes minor mistakes, but quickly recovers, displays little to no tension	Displays mild tension, has trouble recovering from mistakes	Tension and nervousness is obvious, has trouble recovering from mistakes			
<b>Verbal Skills</b>							
<b>Enthusiasm</b>	Demonstrates a strong positive feeling about topic during presentation	Occasionally shows positive feelings about topic	Shows some negativity toward topic	Shows absolutely no interest in topic presented			
<b>Speaking Skills</b>	Uses a clear voice and speaks at a good pace so audience members can hear presentation. Does not read off slides. No filler words	Presenter's voice is clear. The pace is a little slow or fast at times. Most audience members can hear presentation.	Presenter's voice is low. The pace is much too rapid/slow. Audience members have difficulty hearing presentation.	Presenter mumbles talks very fast, and speaks too quietly for a majority of students to hear & understand.			
<b>Content</b>							
<b>Subject Knowledge</b>	An abundance of material clearly related to the research is presented. Points are clearly made and evidence is used to support claims	Sufficient information with many good points made, uneven balance and little consistency.	There is a great deal of information that is not clearly integrated or connected to the research.	Goal of research unclear, information included that does not support research claims in any way.			
<b>Language</b>	Language is precise, vivid, and appropriate for the setting and context. No use of filler words	Language is appropriate but may not be vivid. Little use of filler words	Language is not precise. Occasional use of filler words	Language choices are ineffective or limited. Use of filler words (um, uh...) frequently			

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Visuals	Excellent visuals that are tied into the overall story of the research	Appropriate visuals are used and explained by the speaker	Visuals are used but not explained or put in context	Little or no visuals, too much text			
<b>Visual Guidelines Followed</b>							
Use of Slides	Slides average to 1-2 minutes per slide, there are no more than 4-5 points made on each slide (bullets no more than 2 lines).	Slides average to 1-2 minutes per slide but slides display too little or too many points.	Slides average to <1 or >2 minutes per slide, points are much too long or short per slide	Slides are not used properly. Too many or too few slides are utilized and display too much or too little information.			
Legibility of Slides	Font size is never less than 18 point. Font style and colors used are easily read.	Font size is generally greater than 18 point. Font style and/or color use could be better.	Font size is too small or too large. Font style and colors are used inappropriately and make slides hard to read.	Cannot read sections of presentation due to font size, style, or color choice.			
Mechanics	Presentation has no misspellings or grammatical errors	Presentation has no more than two misspellings and/or grammatical errors	Presentation has three misspellings and/or grammatical errors	Presentation has many misspellings and/or grammatical errors			
<b>Structure</b>							
Introduction	Speaker effectively grabs the audience's attention. Purpose of presentation is clear	Topic is introduced effectively. Purpose outlined	Topic is not effectively introduced. Purpose of presentation unclear	Topic not introduced and purpose of presentation unclear			
Organization	Information is presented in a logical and interesting sequence which audience can follow. Flows well	Information is presented in logical sequence which audience can follow	Audience has difficulty following presentation because the presentation jumps around and lacks clear transitions	Audience cannot understand presentation because there is no sequence of information			
Conclusions	Speaker wraps up speech effectively leaving audience intrigued	Presentation is concluded and covered all main ideas stated	Presentation not effectively concluded and may have left 1-2 main points unfulfilled	Presentation not concluded and main points left unfulfilled			
					<b>Final Score (56 Total Points)</b>		